

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
May 15, 2018

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2018 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

ROLL CALL

Present:	Sandra Criscenzo	Brian McCourt
	William Sullivan	Maryalice Thomas
	Timothy Thomas	Peter Triolo

James Canellas

Excused:	Patricia Fantulin
	Richard Formicola
	Marie Cirasella, Superintendent of Schools

OTHERS PRESENT

Staff: Stacy Garvey, Business Administrator/Board Secretary

BOARD PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adoptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

Mr. Canellas congratulated all student athletes. He commented that our Boys Golf Team not only won their Division 2- League Championship last week, but yesterday they won Midland Park's first ever Group 1, Section -1 State Championship. They will be playing in the County Tournament on Thursday of this week and they have the State Group 1- championship on Monday, May 21st. Congratulations to David Cruise and Emma Dumma, both named Athlete of the Week.

-Presentation on "Trout in the Schools" by Mr. Drew Strohmeyer

-Band program- California Trip

Open to the Public: **COMMENTS** only for action items on the agenda.

No one chose to speak at this time.

BOARD MOTIONS

Motion – Dr. MaryAlice Thomas . . .

1. Approve the minutes of the following regularly scheduled public meetings held on:

April 10, 2018

April 24, 2018

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

- +2. **Approve the establishment of Petty Cash funds for the 2018-2019 school year for each of the following locations, as specified in Policy Book Section 6620, as follows:**

Superintendent's Office	\$100.00
Business Administrator's Office	\$100.00
Midland Park Jr. /Sr. High School	\$200.00
Highland School	\$100.00
Godwin School	\$100.00
Special Services Department	\$200.00
Supervisor of Curriculum	\$100.00
Continuing Education	\$300.00

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

- +3. **Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district in the amount of \$45,000.**

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +4. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.**
- +5. Approve the establishment of financial pay-out limits for the following consultants for the 2018-2019 school year:**

	<u>Board expenditures</u>	<u>Referendum expenditures</u>
Board Architect	\$65,000	\$100,000
Board Attorney/Bond Counsel	\$75,000	
Board Auditor	\$25,000	
Occupational/Physical Therapy	\$75,000	

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

- +6. Designate Phoenix Advisors, LLC as the school Financial Advisor and approve the renewal of the Agreement for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record between the Midland Park School District and Phoenix Advisors, LLC for the 2018-2019 school year, as per the attached appendix.**

Roll Call: All Yes

- A. Personnel – (M. Cirasella)**

APPENDIX

Board resolutions related to hiring for the 2018-2019 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion - Mr. Canellas, seconded – Mr. Sullivan . . .

To approve the following block motion:

1. Approve the reappointment and contract for Dr. Everett Schlam, School Physician, for the 2018-2019 school year.
2. Approve the non-tenured reappointment and contracts for the following individual staff members for the 2018-2019 school year.
 - a. Eurico Antunes, District Technology & Data Coordinator
 - b. Scott Collins, Buildings & Grounds Supervisor
 - c. Ristem Sela, Computer Technician
3. Approve the reappointment and contracts for the following tenured Central Office staff, for the 2018-2018 school year.
 - a. Barbara Pierro, Confidential Secretary to the Business Administrator
 - b. Eileen Pomianek, Assistant to the Business Administrator
 - c. Laura Rosini, Payroll and Benefits Coordinator
 - d. Anne Schaper, Confidential Secretary to the Superintendent of Schools
 - e. Susan Schlosser, Confidential Secretary to the Supervisor of Curriculum, Instruction & Assessment
4. Approve the non-tenured reappointment and salary of Beth Kasbarian as a .4 Clerk for the

Midland Park Continuing Education program for the 2018-2019 school year, as per the attached appendix.

A-4

5. Approve the tenured reappointment and salaries of all Clerk/Secretaries for the 2018-2019 school year, as per appendix. A-4, referenced above.

+6. Approve the reappointment and salaries of all non-tenured Instructional Aides for the 2018-2019 school year, as per the attached appendix.

A-6

7. Approve the reappointment and salaries of all non-tenured full-time Custodial/Maintenance personnel for the 2018-2019 school year, as per the attached appendix.

A-7

8. Approve the non-aligned salary schedule for the 2018-2019 school year, as per the attached appendix.

A-8

9. Approve the reappointment of all non-aligned staff for the 2018-2019 school year, as per the attached appendix.

A-9

10. Approve the reappointment of Thomas Treta as a part-time Maintenance worker. He will be paid at the approved hourly rate, effective July 1, 2018 through June 30, 2019.

11. Approve the appointment of the following part-time summer Bus Drivers. They will be paid at the approved hourly rate, effective July 1, 2018 through August 31, 2018:

Blanca Garcia
Neville Henriques

Margaret Soto
Joan O'Neill

12. Approve the appointment of the following part-time summer Bus Aides. They will be paid at the approved hourly rate, effective July 1, 2018 through August 31, 2018:

Sharon Focaccia
Phyllis Kirchdoerffer

Louis Pellegrino
Sigrid Smith

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

+13. **Approve the summer hours for the following Child Study Team members to work on an as-needed basis during the months of July and August 2018:**

Christy Kearney, Learning Disabilities Teacher/Consultant
Jennifer Liss, School Social Worker
Catherine Prinsell, School Psychologist
Emily Trent, School Psychologist
Pamela Vermaas, Learning Disabilities Teacher/Consultant

+14. **Approve the summer hours for Carole Treta, Technology Coordinator, for up to 60 additional hours.**

+15. Approve the summer hours for the following Guidance Counselors:

Theresa Soda	up to 8 additional days for 7 hours per day
Kelly Scala	up to 1 additional day for 7 hours per day
Elizabeth Wall	up to 8 additional days for 7 hours per day

+16. Approve the summer hours for the following Midland Park Continuing Education program staff:

Jo Ann Francolino, Bookkeeper for up to 120 additional hours
Beth Kasbarian, Clerk for up to 120 additional hours

+17. Approve the summer hours for the following Secretaries, for up to 20 additional days each:

Carol Berninger, Godwin Secretary to the Principal
Michele Callesano, Highland Secretary to the Principal
Marie Pantina, High School Guidance Secretary
Barbara Rasmussen, High School Secretary to the Principal
Carol Weaver, High School Secretary to the Assistant Principal

+18. Approve the summer hours for the following Certified School Nurses to review student records to ensure that required immunizations are complete prior to the start of school. They will each work for two additional days, not to exceed 15 hours, and will be paid as per Schedule D of the MPEA contract:

Karen Corcoran
Rosalyn Kessler

+19. Approve the summer hours for Karen Corcoran, Certified School Nurse, to provide services for the physical examinations for the athletic teams for seven additional days.

+20. Approve the following appointments as summer Custodial/Maintenance workers. They will be paid at the approved hourly rate, effective June 27 2018 through August 31, 2018:

Adam Bardzell	Justin Lange
Eric Borntrager	Patrick Moore
Robert Chirkis	Ryan Moore
Matthew Ganguzza	Anthony Papapietro
Nicholas Ghalam	Sean Peterson
John Gibbons	Brendan Sheridan
Ryan Gibbons	Christopher Weisbrot
Jake Kavanagh	

+21. Approve the following high school student as an Aide in the Before & After School Child Care Program, sponsored by Midland Park Continuing Education, effective May 16, 2018 through June 30, 2018:

Shannon Burger

- +22. Approve the appointment of Katherine Marsden as an Aide in the Summer Kindergarten Readiness Program, sponsored by Midland Park Continuing Education, effective July 9 - 26, 2018.
- +23. Approve the payment of stipends to high school teachers for summer curriculum writing, as per the attached appendix. **A-23**
- +24. Approve the following appointments as Coordinators of the Before & After Child Care Program, sponsored by Midland Park Continuing Education, effective September 1, 2018 through June 30, 2019:

Suzanne Esposito
Barbara Makela
Katiria Soto

- +25. Approve the following appointments as Aides or Substitute Aides in the Before & After School Child Care Program, effective September 1, 2018 through June 30, 2019:

Karen Fracassini
Katherine Marsden
Jodie Nichols

Joan Papapietro
Loree Ranges
Marie Theodorides

- +26. Approve the following high school students as Aides in the Before & After School Child Care Program, sponsored by Midland Park Continuing Education, effective September 1, 2018 through June 30, 2019:

Shannon Burger
Anthony Cornetta
Jessica Faber
Katy Hartmann

Emma Lein
Noelle Mena
Anne Skudera
Helena Van Vliet

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Sullivan . . .

- S-1 Accept the resignation of Employee # 1819, whose name is on file in the Superintendent's Office, effective June 30, 2018.

Roll Call: All Yes

- B. Finance Committee – (P. Triolo, Chairperson)

Motion – Mr. Triolo, seconded – Mr. Mc Court . . .

- 1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2018, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available

to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

2. Approve the following block motion:

- a. April 2018 direct pays in the amount of \$766,460.09
- b. April 2018 Midland Park Continuing Education claims in the amount of \$23,659.49
- c. April 2018 Cafeteria claims in the amount of \$33,385.14
- d. May 2018 claims in the amount of \$305,894.68
- e. Second April 2018 payroll in the amount of \$607,269.81
- f. First May 2018 payroll in the amount of \$631,903.07

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

To approve the following block motion:

- 3. Approve the cash reports and the Board Secretary's Report for the period April 1 – 30, 2018, as per the attached appendix. B-3
- 4. Approve the transfers between accounts for the period April 1 – 30, 2018, as per the attached appendix. B-4

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Sullivan . . .

To approve the following block motion:

5. Approve the following resolution:

Pursuant to PL 2015, Chapter 47 the Midland Park Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200, as per the attached appendix. B-5

- 6. Approve the list of Educational Data Services vendors for the 2018-2019 school year, as per the attached appendix. B-6
- 7. Approve the recommendation for the reimbursement to the Municipal Alliance, in the sum of \$696.12 towards the Municipal Alliance Summer Program hours for Craig Rush, Student Assistance Counselor, during July and August.

- +8. Approve the renewal of the Joint Purchasing Agreement for Out of Region Services between Region V Council for Special Education and the Midland Park Board of Education to perform evaluations, on an as needed basis, for the 2018-2019 school year, as follows:**

**Speech
Occupational Therapy
Physical Therapy
Home Programming and Parent Training
SCOPE Summer Program**

Roll Call: All Yes

- +9. Approve the decommissioning of maintenance equipment, as per the attached appendix: B-9**

- +10. Approve the rejection of the single bid received through a bid opening held on May 8, 2018 at 1:00 pm for the Godwin School Main Office and Nurse's Office Conversion. The rejection is based on the bid amount exceeding the project budgetary limit.**

- +11. Approve the renewal of the Student Accident Insurance Policy through Monarch Management Corporation, at no increase, effective August 1, 2018 through July 30, 2019**

- +12. Approve the renewal of the dental plan through Horizon BlueCross Blue Shield at no increase, effective July 1, 2018 through June 30, 2020.**

- +13. Approve the following Change Order request, as per the attached appendix. B-13**

**Change Order No: 15.147
MDPK – Storage Barn to Office Conversion**

- +14. Approve Amanda Parsons, Board Certified Behavior Analyst, to provide home based ABA services and parent training for one classified student for four hours per week, effective June 2018 through August 2018 @ the rate of \$150 per hour.**

Roll Call: All Yes

- C. Curriculum Committee – (S. Criscenzo, Chairperson)**

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

- 1. Approve the following staff member requesting workshop attendance:**

Name	Workshop	Location	Cost	Date
Nancy Stewart	AP Government & Politics	Madison, NJ	\$972.08	8/6 – 8/9/2018

- +2. Approve the following New Course/Program Proposals:**

a. Simple Woodworking Grade 6 Quarter Year

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b.	Intro to Finance	Grade 6	Quarter Year
c.	Video Editing & Presentation	Grade 6	Quarter Year

Roll Call: All Yes

D. Policy Committee – (M. Thomas, Chairperson)

No Report.

E. Legislative Committee – (Administration)

No Report.

F. Buildings & Grounds Committee – (T. Thomas, Chairperson)

The following items were reported on and had status updates:

- During the past six weeks approximately 80 work orders have been completed.
- Repaired and replaced several door closers district wide
- Replaced hot water circulating pump hot water heater MPHS
- Prepared the former curriculum office MPHS for the SHIP Principal
- Demolition of wall in former Superintendents office
- Repaired the greenhouse in courtyard (winter damage)
- Repaired and replaced roof drain Highland School
- Repaired several A/C window units district wide
- Several furniture repairs district wide
- Faucet and toilet repairs district wide

On a daily basis the following is done:

- Prepare all fields for games – dragging – lining
- Line all track throwing events (home meets are finished)
- Blow off track
- Cut grass

G. Negotiations Committee - (B. McCourt, Chairperson)

Contracts are up for renewal and have been approved.

H. Technology & Public Relations Committee – (P. Fantulin, Chairperson)

No Report.

I. Town Council – (J. Canellas, R. Formicola)

No Report.

J. Liaison Committee

High School PTA - (P. Triolo)

No Report.

Elementary School PTA- (R. Formicola)

No Report.

Booster Club – (T. Thomas)

The following items were reported on:

- Boys baseball 10 and 1
- Girls softball 10 and 1
- Many medals won for track and field
- Great season

Performing Arts Parents – (M. Thomas)

Magicals performance 5/19

Special Education – (B. Sullivan)

No Report.

Education Foundation – (S. Criscenzo)

Slate of Officers and Executive Board

- 9/15- 5K
- New March Fundraiser for next year.
- Thrift Shop- mention #28 and a percentage will go to the Foundation.

Board of Recreation – (B. McCourt)

Community Day- Softball Tournament, funds going to Mr. Esposito's daughter.

Continuing Education Program – (P. Fantulin)

No Report.

Student Representative to the Board – (Emma Lein)

No Report.

K. Old Business

No one chose to speak at this time.

L. New Business

Motion - Ms. Criscenzo, seconded – Mr. Thomas . . .

To go into closed session before the meeting of June 5, 2018, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public - general **COMMENTS** only at this time.

Open to the Public

Mr. Canellas invited the public to address the Board.

No one chose to speak at this time.

Motion – Mr. Sullivan, seconded – Mr. Mc Court . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary